

BOLT

Scaffolding

Bolt Scaffolding Pty Ltd

PO Box 454, North Lakes Qld 4509

E: info@boltscaffolding.com.au

ABN: 45 616 747 392

For quotes, estimates and work requests, please complete the following and return to info@boltscaffolding.com.au along with job-specific information such as:

- Site address
- Reason for scaffold or edge protection (EG roof & gutter replacement, loading bay etc)
- Marked up plan for access requirements (showing where you intend to have the scaffold or edge protection located)
- Estimated job start date
- Duration of works
- Site specific requirements including any WH&S hazards identified

Site visits are preferred to ensure your access requirements are understood, and **Bolt Scaffolding** can quote the most cost-effective safe access solutions for your works. Bolt Scaffolding Pty Ltd Trading Terms & Conditions are included in this document.

CUSTOMER BUSINESS DETAILS:			
REGISTERED BUSINESS NAME			
REGISTERED BUSINESS ADDRESS			
ABN			
QBCC LICENCE NUMBER	(must match business name listed above)		
CONTACT NAME	POSITION IN BUSINESS	PHONE	EMAIL

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PUBLIC LIABILITY INSURER	PUBLIC LIABILITY INSURANCE POLICY NUMBER
WORKCOVER POLICY NUMBER:	

Interpretation:

<i>We, Us or Our, Bolt Scaffolding</i>	means Bolt Scaffolding Pty Ltd A.C.N. 616 747 392 (“ Bolt Scaffolding ”) our servants, agents and employees
<i>The Client, You or Your</i>	Means the Customer identified in this document or your servants, agents or employees.
<i>Authority</i>	Means any government department, local council, government or statutory authority, public or private utility or other public or private body (e.g., Workplace Health and Safety and Electrical Safety Office), which has a right to impose a requirement (including a requirement that its consent be contained) or charge a fee in connection with Our Work or Your work
<i>Damage</i>	Includes physical harm caused to the Scaffolding as a result of impact, misuse, mishandling, faulty operation, negligence, any act or omission, operating in abnormal conditions, operating outside any guidelines discussed or prescribed by Us (including failure by You (or Your employees) to clean the Scaffolding as required by clause 10.2)
<i>Hazard, Or hazardous substance</i>	Anything that can cause harm, and includes any natural or artificial substance / chemical, whether in the form of a solid, liquid, gas or vapour considered “hazardous” by any relevant Authority, including but not limited to asbestos, silica, lead.
<i>Terms of Trade</i>	Means these terms as varied from time to time.

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<i>Scaffolding</i>	Includes all scaffolding, scaffolding systems, scaffolding decks, access towers, fans / awnings, bridges, walkways, temporary rooves and building, equipment and any other Scaffolding provided by Us to You from time to time.
<i>Work</i>	Means all work or services performed by Us or Scaffolding supplied by Us on your behalf in accordance with instructions provided by You.

SAFETY STATEMENT

Bolt Scaffolding operate a ZERO injury and incident policy, our scaffolds are erected, inspected and handed over to the highest possible industry standard.

Bolt Scaffolding reserve the right to withdraw access to scaffolds that have been altered by others.

Bolt Scaffolding build to AS/NZS 1576 and AS/NZS 4994 as a STANDARD.

Bolt Scaffolding Invoice Payment Schedule:

STANDARD 1 Standard Scaffold & Edge Protection	% OF TOTAL	PAYMENT SCHEDULE
Mobilisation	100%	Upon arrival on site, if applicable, 14 days payment
Erected Scaffold	100%	14 Days payment
Hire of Scaffold	100%	After hire period 14 days payment
Scaffold Inspection	100%	After 30 days - 14 days payment

The Client will note **Bolt Scaffolding** terms of payment are strictly 14 days net from the date of invoice.

Acceptance of estimates or quotes indicates agreement with Bolt Scaffolding Pty Ltd Terms & Conditions as stated above and attached.

Bank Details for Invoice Payments:

Commonwealth Bank of Australia (North Lakes Qld 4509)

Account Name: Bolt Scaffolding Pty Ltd

BSB: 064-185 Account Number: 1033 6573

Please email your remittance notices to: accounts@boltsscaffolding.com.au

Should the above payment terms differ from the client Purchase Order, negotiation and **written agreement** of payment terms **must** occur prior to job commencement, otherwise **Bolt Scaffolding** Payment Terms take precedence.

Direct Debit Preferred.

Invoices will be issued when scaffold is erected.

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Any estimate, quote or invoice issued by **Bolt Scaffolding** is for the named recipient only and is not transferrable to any other person or entity without the prior written permission of **Bolt Scaffolding**.

Once **the client** has issued a work order to **Bolt Scaffolding**, either verbally or in writing, **Bolt Scaffolding** is not able to transfer quotes or invoices to an alternate third party, person or entity.

1 General Working Terms & Conditions:

1.1 Bolt Scaffolding quotations are based on our labour working a standard rate working hours, i.e. 7.00am to 3.00pm, Monday to Friday.

1.2 Bolt Scaffolding charge labour at a standard hourly rate 8 hours. 7:00 am 3:00pm.

1.3 Bolt Scaffolding Extended working times **Bolt Scaffolding** base on industry standards,

1.5 x standard rate during weekdays and 2x the rate after two hours

1.5 x standard rate for first two hours Saturday morning and 2x the rate after two hours

2 x standard rate for Sunday working.

1.4 Bolt Scaffolding scaffolds requiring modification or rectification of scaffold in addition to quote will incur a cost minimum charge of 2xmen for 3 hours, charged at standard rate.

1.5 Bolt Scaffolding scaffolds cannot be modified by any other personnel, **Bolt Scaffolding** must be informed if alteration, rectification or conditions change on site ASAP.

1.6 Bolt Scaffolding reserve the right to charge for site allowances, day works or any other change expense not within the original quotation.

1.7 The Client will note if payment of invoice is not made by due date, **Bolt Scaffolding** reserves the right to dismantle and remove, or not, all scaffolding, plant and equipment from site, without notice. **Bolt Scaffolding** reserves the right to charge interest on overdue invoices. Should debt recovery services be required, **the client** may be required to pay costs of recovery.

1.8 All correspondence to Bolt Scaffolding regarding works, including erect and dismantle confirmations, must be sent to **Bolt Scaffolding** office email: info@boltsscaffolding.com.au.

Bolt Scaffolding take no responsibility for works dates missed if correspondence is by any other means. EG: text message, phone calls etc.

2 Ground Works and Site Access:

2.1 Bolt Scaffolding are not responsible for permission for entry to erect part or all of scaffolding to a worksite or adjacent properties. Unless otherwise advised by **the client** in writing, **Bolt Scaffolding** will operate on the basis that entry permission has been sought and granted by **the client**.

2.2 The Client will note it is not **Bolt Scaffolding** responsibility for the submission of notices and permits or bonds, relevant to local authority, councils or Division of Workplace Health and Safety.

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2.3 Prior to work commencing, the Client is solely responsible and liable to:

- 1.1. cover, isolate and / or de-energize any overhead powerlines that may be required to be covered, isolated and / or de-energized; and
- 1.2. obtain any and all electrical certificates as required from qualified electricians or
- 1.3. required by any Authority, legislation, regulation, code of practice, and provide a written copy to Bolt Scaffolding; and
- 1.4. ensure any and all lawful Workplace Health and Safety laws, regulations, codes of practice and directions issued by any Authority which are required to be performed by **The Client** and which are ancillary to **Bolt Scaffolding** carrying out and performing the Works are complied with by **The Client** prior to **Bolt Scaffolding** undertaking the work.
- 1.5. Provide **Bolt Scaffolding** with information in writing regarding any WH&S hazards identified on site.
- 1.6. Provide **Bolt Scaffolding** parking for scaffold truck and light vehicle on site, or immediately adjacent to the work site. **The Client** understands that driveways will be blocked by **Bolt Scaffolding** vehicles during works on site and undertakes to advise tenants/owners of access restrictions prior to works commencing on site.
- 1.7. Advise the owner, Body Corporate and/or tenant of works commencement dates, to unlock gates, to remove personal property from the works area and to ensure any pets are always secured and kept away from the works area.
- 1.8. Should **Bolt Scaffolding** attend site and be turned away by tenant/owner or be unable to work due to access or other site issues, **Bolt Scaffolding** reserves the right to charge a minimum call out fee to **The Client**.

2.4 The Client is responsible for any dial before you dig permits.

3 Ground works and preparation to build:

3.1 Bolt Scaffolding, requires **The Client** give notice of at least 48 hours prior to the commencement of erect, dismantling or any alterations of any scaffold.

3.2 The Client is responsible for ground and structure on which the scaffolds are erected.

3.3 The Client will ensure the site is suitably prepared and cleared of building material, or other fittings and fixtures, prior to scaffold being erected. **Bolt Scaffolding** will assume site is "build ready" upon arrival to site and will not be responsible for any damages to fixtures or fittings not removed.

3.4 Bolt Scaffolding build to AS/NZS 1576 and AS/NZS 4994 as a STANDARD.

3.5 Bolt Scaffolding will not accept any responsibility for any alterations carried out by anyone other than an authorized scaffolder employed by Bolt Scaffolding Pty Ltd.

3.6 Bolt Scaffolding scaffolds are for access only with no allowance to support any of the structure, unless designed to do so.

3.7 Bolt Scaffolding is not responsible for third party engineering certifications which may be required regarding the structure or building on which the scaffold is erected.

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3.8 The Client will note any additional time associated with carrying gear an unreasonable distance, as a result of restricted access or obstructions, or not informing **Bolt Scaffolding** of distance from site access point to works area, will be charged extra.

3.9 The Client will note, unless specifically stated otherwise in our scope, estimates and quotes do not allow for safety mesh, hoardings, protective gantry, warning lights, waterproofing, roof protection or any painting of the scaffold as required by the division of Workplace Health and Safety. Should any of the above be required, they will be charged as an extra to the contract.

4 Ground works and preparation to dismantle:

4.1 Bolt Scaffolding decks are to be cleared of all building materials and rubbish before shifting of planks or dismantling can commence.

4.2 The Client will note cleaning of scaffolding equipment as a result of site operations may result in a day rate claim.

4.3 The Client is responsible for dismantle notification. Dismantle and off-hire notification must be sent to **Bolt Scaffolding** office email: info@boltsscaffolding.com.au. **Bolt Scaffolding** take no responsibility for works dates missed if correspondence is by any other means. EG: text message, phone calls etc. Scaffold remains on-hire until dismantle or off-hire notification is received as stated above.

4.4 Bolt Scaffolding provides two weeks free hire of scaffolding from date of erect of works as standard, unless otherwise agreed in writing with **The Client** prior to works erected on site.

Bolt Scaffolding will not pause or cease hire of scaffold due to delays to **The Client** work schedule, including inclement weather, or for any other reason. Scaffold works remain on hire until email off-hire notice is provided by **The Client** to **Us**.

5 Complaints and Claims:

5.1 The Client must notify **Bolt Scaffolding** of your complaint or claim, **by email to info@boltsscaffolding.com.au within 48 hours** of the date the Work is performed, or date of the invoice / statement (whichever is earlier), if you are dissatisfied with the Scaffolding or Work, or have an invoicing query. Failure to comply with the 48 hour time frame dictated by this clause may render the claim invalid.

5.2 The Client agrees that upon receipt of a complaint or claim, as per the above clause 5.1, **Bolt Scaffolding** will within a reasonable time after receipt of the notice, contact you to discuss, obtain further information, if necessary, organise a time to inspect the Scaffolding or Work.

5.3 Bolt Scaffolding agree to rectify and remedy the complaint or claim should (the problem the cause of the complaint or claim) be caused by a technician employed by **Bolt Scaffolding**, at no expense to **The Client**.

5.4 The Client agrees that in any other circumstance where the cause of the complaint or claim is not caused by **Bolt Scaffolding**, action reasonably and assist to the extent possible in addressing **The Clients** complaint or claim, could be at **The Clients** expense.

6 Exclusions

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6.1 Bolt Scaffolding notes that some of the conditions listed in the Tender documents presented by **The Client** and/or **The Client Subcontract Agreement** may be conflicting with **Bolt Scaffolding's** standard terms and conditions. **Bolt Scaffolding** and **The Client** will need to negotiate amendments prior to commencement of any project.

6.2 The Client will note estimates and quotes and invoices are based on a **no retention/no liquidated damages** basis.

6.3 The Client will note for any claims of damage to property to be considered, such notifications must be made to **Bolt Scaffolding** via email: info@boltscaffolding.com.au **within 48hrs** of erect or dismantle date. After this time, no further consideration will be taken.

6.4 Bolt Scaffolding estimates and quotes does not allow for wire meshing or shade cloth except as stated.

6.5 The Client will note all other labour not stated in estimates and quotes will incur additional charges at day rates.

6.6 The Client will note maintenance and Inspections of scaffold is not included in estimates and quotes and will be charged extra at an hourly rate

7 Signed as Accepted:

Acceptance of estimates and quotes indicates agreement with Bolt Scaffolding Pty Ltd Terms & Conditions as stated above and attached including amendments.

Should you require any further information regarding estimates and quotes or this document, please do not hesitate to contact **Bolt Scaffolding**.

As the designated Officer and on behalf of **The Client** as identified above, I agree to these Terms and Conditions:

NAME	ROLE	SIGNATURE	DATE

Please return signed document to info@boltscaffolding.com.au

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